



Man-Tra-Con Corporation is working with a local employer to fill the following position:

JOB TITLE: Vocational Trainer (EP-080822-01)

LOCATION: Carbondale, Illinois office at 301 S. Wall Street

Salary: \$35,000 to \$45,000 per year, depending on experience

The STRESS & TRAUMA TREATMENT CENTER is seeking candidates for a VOCATIONAL TRAINER position (Out of School Time Programming — AARPA Grant) to work at their office in Carbondale. The ideal candidate will be skilled in construction including carpentry, drywall, plumbing, and electrical skills; good interpersonal skills, relationship building and maintenance skills, accepting and supportive to youth and adult clients, and persistence and engagement with families.

This is a full-time position working Monday through Friday, or (Monday through Thursday, 10 hour days).

JOB DESCRIPTION

- The primary responsibility is to maintain the property and work with adolescents in need of vocational training.
- Conduct maintenance and repairs to building including carpentry, drywall repair, waxing or buffing floors, appliance replacement, painting, and cleaning.
- Supply management including replacing, repairing, and ordering supplies needed for safety.
- Practice reflective listening and utilization of the ALGEE from Youth Mental Health First Aid or other support protocols to youth and family members.
- Conduct community outreach, recruitment, coordination, training, and support volunteers, youth, and family members participating in the project, mentoring youth, or providing vocational training to youth and their family members.
- Provide vocational training to youth and family members of youth that have experienced interpersonal adversity
- Document and submit timely reporting of progress monitoring and outcome management for the project including time tracking of self and volunteers, process objectives of activities of the project, and outcome objectives.

QUALIFICATIONS: Experienced in maintenance or vocational training.

HOW TO APPLY

This employment opportunity is available at no cost to you! To apply, send your resume with a cover letter to: asitarz@stressandtrauma.org

**Man-Tra-Con Corporation is a member of the American Job Center network,
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